

Damage Report

Room Nr. _____

Name: _____

Description of the damage:

I give permission that the Housekeeper can enter my room while I am absent to repair the damage

Yes

No

(this might extend the duration for the repair significantly)

Date/Signature: _____

Note: Self-inflicted damages will be charged to the person responsible!

To be filled in by the Hausmeister:

The costs of the repair will be charged to:

Tenant

Studentenwerk

Notes:

Damage repaired:

Date: _____

Signature: _____